

Union Catalog Committee
May 27, 2015 9:00am Meeting

X Jamie Walker, CMU [Chair]
X Mary Walsh, ASU
Gail Owens, Basalt
Gail Nottingham & Charlene Walker,
BVPL
X Emily Veenstra-Ott, Bud Werner
X Karen Neville, CCU
X Marcie Beard & Jonathan Beam,
CMC
Selene Gardner, EPL
X Diane Levin & Jolanda Durbin,
EVLD
X Lloyd Chittendon & Jen Pack, Ft.
Lewis

X Amy Shipley, GarCo
Sarah Greenberg, Grand Co
X Betsey Dick, MCPLD
Carol McArdell, PCL
X Kristen Baldwin, Debbie Barnes &
Maggie Hindley, Rampart LD
Kristen Trombo, Salida
X Shelly Fratzke, SD#51
X Sarah Nordholm, Summit CO
X Jo Norris, TOVPL
X Amy Sieving, WPL
Nicole Becwar, WSCU
X Nancy Lindwedel, Marmot
X Mary Katherine Katzer, Marmot

OLD BUSINESS:

Authority control project update

Project outline – This was sent to the UCC members in May and reviewed briefly in this meeting. A sub-committee made up of Jamie, Emily, Shelly and Mary Katherine developed the outline.

Marmot cataloging standards / cataloging guidelines – Guidelines for the topics listed below are in the works. If you have other topics that you feel would benefit the members to have guidelines for, please send the topic and any documentation you have on the task to Mary Katherine.

Book club kits; Suppression codes; Electronic resources; Periodicals title changes

DVDs – “season” versus individual discs re: TV series (b43023228 is one example)
Jo Norris (VPL) advised that VPL uses locked cases, each case can contain only 4 discs at a time so some series will use 2 or more cases. This requires item level holds which can confuse patrons. At first, it was suggested that VPL find a different record that matches the DVD but this would actually cause duplicate records. Both Jo (VPL) and Mary Walsh (ASU) confirmed their DVDs are NOT holdable by anyone. Mary said her DVDs are not circulated as an entire set. It was suggested that the disc information be put at end of Call Number, not in Volume field. Karen (CCU) also has a number of DVDs that have multiple discs. Expect more on this topic in the near future.

NEW BUSINESS:

OCLC bib utility control number expansion – This topic has been discussed previously. We all need to be aware that with the creation of the 1 billionth record expected in OCLC this summer, the number scheme will change and another prefix will be added. Mary Katherine will check with III to be sure the system is able to do this. The OCLC load table has a “validity check” line in it to remove the prefixes from the 001

field when the records are imported. It will be verified to see if any changes need to be made to that line.

RERUNS:

Duplicate bibs – load table tweaks – work flow changes –
Following emails from Emily (Bud) about duplicate bibs in the Marmot database to Mary Katherine and Jimmy, a sub-committee was formed. It includes Emily, Jamie, Amy Shipley, Karen, Shelly, and Mary Katherine. For the next several weeks, this group will look for patterns within the duplicate records, with the primary goal to discover what action is most responsible for creating the dupes. By discovering where they are coming from, we will have a better chance of stopping them.

Load tables may need some tweaking and it's possible that work flows could change. For instance, those who load bib records from vendors should consider doing a test load first to identify the dupes and then remove the ones that can be done before loading the bibs. That will result in more of your bibs matching on an existing bib and attaching the item, rather than finding multiple matches and being rejected and items not getting attached.

Catalogers using SkyRiver should make sure to use the 949 command that tells the system to load the records via the SkyRiver load table.

Karen will create a Google survey form to help us determine who uses which load table and for what. The link to this will be sent out soon.

The subcommittee will meet to work out solutions. Mary Katherine will check with III on existing ticket, might be fixed on next Sierra update. MK to send De-Duping Best Practices/Guidelines.

OTHER:

Un-scoped (accounts with no scope assigned so that de-duping processes can be done) de-dupers user accounts have the ability to edit and delete items and patron accounts that belong to other libraries. For your own protection, use a scoped account for batch deletes, global updates, statistics, etc. If you are doing batch processes like those just mentioned, and you're working in a review file, double check that you have pulled up the correct create list. If you need a scoped account, please contact Mary Katherine or if you have any questions about this, let her know.

Jamie's email reminder about the meeting had a link in it to the Marmot calendar page. Mary Katherine explained, to reach the information on accessing the GoToMeeting, click on the meeting link on the date of the meeting in the calendar and the GoToMeeting call-in info will pop up. MK will ask Marmot tech staff if it's possible to create a hot link on the http within the call-in pop-up.

NEWS FLASH Tammy was able to make that change within just a few minutes of me asking about it. Hooray, Tammy!

NEXT MEETING:

June 24 9:00am