

Digital Archive Committee Minutes

June 26, 2018

1:00 PM

1. Minutes – Tammy Poquette
2. Round Robin Project Discussion (all)
 - Adam State
 - Mary has Theses to add to the repository after she receives training
 - AspenCat
 - Amy from the Colorado State Library is working on the project with AspenCat
 - There are 4 interested libraries who would like to participate, but they are not digital ready
 - Go live date for these libraries is being pushed to January
 - Going forward, DPLA will ingest metadata through the PPC (Plains to Peaks Collective) on a quarterly schedule for October, January, April and July
 - Contact Amy, if you find that metadata is not mapped correctly
 - DPLA will be increasing their thumbnail display size to 350 pixels at its longest point in their search interface
 - This means that the state library will need to work with Marmot to see if there is a way to adjust the thumbnail size so that it is optimized in the DPLA search screen
 - Bud Werner
 - The Three Wire Winter project is almost finished
 - CMC
 - Englewood
 - Fort Lewis
 - Working on their Southwest Center picture collection
 - Gunnison
 - Working on their Cemeteries project
 - Records are in the test server to show them during a community meeting
 - Mesa County
 - Pitkin County
 - Salida
 - Scanning for the Salida Museums negative collections
 - Joy will need a folder to start entering objects into the archives
 - Does anyone know of a cheap scanner that can scan negatives that are 8 ½ x 11?
 - Telluride
 - Vail
 - Western State
 - No archive projects at this time
 -
3. DPLA Display Issues
 - A number of the titles were coming in under subjects
 - This made it look like Fort Lewis not only had LC Subject Headings, but they were also making things up for subject headings
 - Amy from the Colorado State Library shared that PPC is aware of the issue
 - This is a problem across all Marmot libraries
 - It was in the original feed that Marmot gave PPC
 - This will be fixed on the next ingest happening in October
 - Pascal explained that Pika internally uses the object title as a subject
 - That behavior was added to the last DPLA feed
 - It has been turned off, so the next feed will not have titles as subjects

- Brandon noticed collection level right statement may not have been included in the initial load, or the data may not be showing in DPLA
 - Amy shared that DPLA wants all the right statements to be from rightstatements.org in the standardized right statements area
 - DPLA is working on getting some of their legacy partners on that system
 - If someone clicks in to see the full object in your Islandora instance, they will see whatever right statements you have attached to it
- Alysa pointed out that the search for her collection (Three Wire Winter) does not coming up, because the collection name is not in any of the metadata fields
 - Amy shared that this issue came up with the DPLA folks
 - The DPLA folks have not figured out a good way to map collections into their search interface
 - All the collection level metadata as well as other fields that do not get mapped to the public side goes through the API
- Alysa suggested that in order to have collections be searchable in DPLA that Marmot would have to list those collections as subjects
 - Pascal responded that it would be straightforward to add a subject field that would be the collection name, and asked for group approval to make this change to the DPLA feed
 - The meeting attendees were in agreement with this change
- Alysa also suggested that entities be added as subjects
 - Eric was not sure about that suggestion, because the DPLA entry is a snapshot of a collection
 - With the link in the DPLA entry that takes people to the item, and anyone interested could click on the item to see the collection, and entity level information
 - If we start getting entities and collection level in the subjects, we are going to start having a massive list of subjects for each entry
 - This massive list of subjects may not be the best for anyone viewing it, and understanding what it is about
 - Bud Werner has made a great effort to put good LC Subjects into their records, but does everyone else do the same thing, or just use the controlled vocabulary
 - Entities are not repeated in the subject
 - Do people feel the same way about adding entities as subjects?
 - Fort Lewis used LC Subject Headings for the subjects
 - Amy from Colorado State Library wanted to let everyone know that Marmot has 2 to 3 months to make a decision, before do the re-ingest again
 - They will not send a test to DPLA until mid-September
- Alysa asked about adding a secondary contribute to a record in DPLA
 - Amy mentioned that there is a way to add a secondary contributing institution for DPLA
 - This data is captured in Islandora, so it maybe just a matter of extracting it for the next feed that Marmot sends

4. Pika Side of the DPLA Ingest Process Demo – Pascal

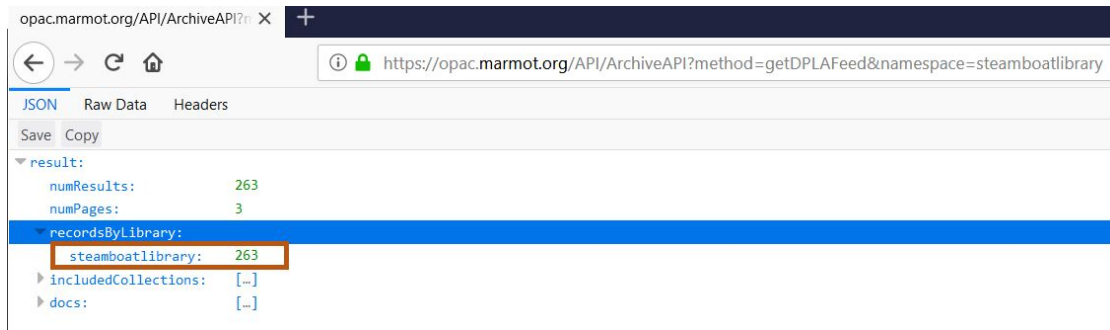
Minute 22:32;23 on the recording

- Plains to Peak Collective looks to Pika to get the feed
- There is an archive API
- Here is the address: <https://opac.marmot.org/API/ArchiveAPI?method=getDPLAFeed>
(Use the latest version of Firefox, and the URL will convert to JSON for better viewing)
- The first few headings show the number of objects, number of pages, records by library, and included collections.
- At the bottom of the page there is a list of the specific documents

- The feed comes with different parameters like a limit per page and page numbers
- Most useful parameter is a namespace to look at your specific collection
 - use &namespace=your library namespace

<https://opac.marmot.org/API/ArchiveAPI?method=getDPLAFeed&namespace=steamboatlibrary>

- You can view the general data for your collection, and see what is being provided to the Plains to Peaks Collective



- Amy reported that for Marmot’s original ingest there was no date created, and would be great to have this field for the next ingest
 - This information does exist in Marmot’s metadata
- Pascal reported that the date created field is not often populated in Islandora for our objects
 - The next feed will supply the date created even if there is no real value set in Islandora
 - Part of our collection refinement is adding more date created data
- Alysa wanted to know how to make changes to ingest data on the Marmot level
 - Asking ourselves as a group how do we go about the next phase of adjusting metadata
 - Pascal showed the DPLA Marmot Master Metadata Map document that was created to guide the development of the feed (minute 29:59;16 on the recording)
 - Alysa suggested creating a subcommittee for mapping fields
 - Brandon suggested sharing the [DPLA Marmot Master Metadata Map](#) document with the group, plus the document on how Pika sends the feed to DPLA (once created)
 - Amy mentioned that not everything needs to be completely fixed by the next round, that there will be another round in 3 months

5. MUG Presentation Discussion

- Topic suggested was “so you want to start a collection, what are your steps?”
 - This would be a how-to session to start your first collection or add a collection
 - This would include everything from gathering copyright, a metadata plan, scanning objects
 - Liz Vontauffkirchen, Jill McKinney and John Mayer all volunteered to be presenters. Jill had to withdraw as a presenter due to a scheduling conflict.
- **Action Item:** Brandon will send out an email to the group with the presenter’s names, and ask for other volunteers

Next Meeting is July 17, 2018 at 1 p.m.